

JCCP Board of Trustees Meeting - 27 November 2025

JCCP Board of Trustees Meetings

Date of meeting: 27th November 2025 - 13.00 – 15:00

Minutes

Paul Burgess		✓	
Kimberley Cairns			
Victoria Brownlie		✓	
Andrew Rankin		✓	
Joan Scott		✓	
Clare Kiely		✓	
Dawn Knight		✓	
David Sines		✓	
Eddie Hooker		✓	
Mary Lovegrove		✓	
Brenda McKibbin		Apologies	
Sally Taber		✓	
John Underwood		✓	
Tracey Bell		✓	
Amy Bird		Apologies	
Victor Ktorakis		✓	
Dr Elaine Sassoon		✓	
Sharron Brown		✓	
Dr Martyn King		✓	

Mark Hope		Apologies	
Cheryl Pitcher		Apologies	
Maria Christdou		Apologies	
Dr John Elder		✓	

1. Welcome and Apologies

Apologies – see above.

2. Declarations of Interest

DS requested Trustees to advise the Board of any new conflicts of Interest' updated. AR declared his membership of the MHRA devices Committee. No other interests were declared.

3. Minutes of JCCP Board of Trustees – 18th September 2025.

The minutes were agreed without amendment.

4. Matters arising – DS

a. Appraisals Update

DS/MK noted that all annual appraisals have now been completed.

Finance Update

PB reported that the existing budget projections for 2025 were in line with Board targets. Cashflows remain within the guidelines set by the Chair and approved by Trustees.

b. Budget Proposal

PB referred Trustees to a draft summary budget prepared for the calendar year 2026. This budget has been prepared based on the latest projections and the figures achieved in 2025 – **Noted**.

Trustees agreed that the detailed budget will be discussed by the Oversight Committee, approved and then sent back to the Trustee Board in January 2026 for final approval. **Action: MK/PB to organise.**

5. Formal Business

a. Updated Risk Registers

DS noted that he had updated the current Risk Registers and asked for any additional comments.

KC also asked the Trustees to consider the following additions:

- Introduction of new Complaints Portal.
- Issues around aftercare offered by members of 'Practice Register'.

KC to refer Issues around aftercare offered by members of 'Practice Register' to AR for further consideration. Risks associated with the new complaints portal to be reviewed at the January meeting of the Trustee Board.

b. New KOL Appointment

DS advised the Trustee Board that Dr. Bob Kanna had now been appointed as a new Key Opinion Leader for the JCCP.

6. Items for Discussion

a. Political Activity and Regulation Update

Scotland

DS reported that Scotland were well advanced and are seeking to enact enabling legislation in Spring 2026. JE provided an update on various meetings he had attended and indicated that it was likely that the Scottish regulatory system would reflect much of what has been proposed in England. MJL asked the JE to provide a short feedback note for the JCCP education and Training Committee. **Action: MJL/JE**

England

DS reported that the DHSC had now set up an 'Expert Group' to look at the detail involved in establishing the 'Red Category' scheme in England. The group has broad membership and has held the first two of 6 planned meetings. The areas for discussion are:

- Confirmation of which procedures will formally be included in the RED category.
- What is the definition of an 'Appropriate Healthcare Professional'.
- The need for additional education and training.

b. EDI

AR reported that all the EDI procedures relating to the Practitioner Register required by the PSA were now in place and fully operational, supported by quarterly updates.

c. Complaints

The Trustees received and noted the regular report provided on complaints received by the JCCP. A detailed discussion took place on the current plans for a new revised 'Complaints' portal and considered progress on establishing a new 'Independent Complaints Committee'. MK reported that these matters were being discussed in detail by the Oversight Committee. **Action: DS/MK** requested that a full report come back to the Trustee Board at its meeting in January 2026. **Agreed.**

d. Trustee Succession Planning

This matter is subject to a separate 'Trustee only' paper – not for publication.

7. Items for Information

None.

8. Committee Updates

Education & Training Committee

Committee Update Sheet – noted.

MJL reported that the Committee was functioning well with several new members. The Committee is looking to appoint an additional member from the dental profession. **Action: MJL.**

MJL also confirmed her resignation as Chair with effect from February 2026 (and as a JCCP Trustee) as she completes her second 4-year cycle as a Trustee – see separate confidential note on ‘succession’ arrangements. DS and all Trustees thanked MJL for the excellent work undertaken by the Committee and her personal commitment to the JCCP.

Marketing & Communications Committee

Committee Update Sheet – noted.

JU indicated that the Committee now had new membership and would be looking at defining its strategy for 2026 at its next meeting. **Action: JU/PB/ZC** to meet and draft for review by MARCOM.

Practitioner Register Committee

Committee Update Sheet – noted.

AR provided a detailed update and indicated that the Practitioner Register Programme and audit system was working well and that numbers were now at 1100. The JCCP is actively undertaking the renewal/sampling process with members, auditing the register and providing EDI data as required by the PSA. AR indicated that he was seeking the appointment of new Committee members – **Action: All Trustees** to consider networks and possible candidates and refer to AR.

Corporate Membership Committee

PB reported that there has been changes in the representatives from Corporate Members due to management changes, so the latest Committee has been rescheduled. **Action: PB** to chase down new representatives and confirm membership. Date of next meeting is 5th February 2026 at 14.00.

CAG Update

Committee Update Sheet noted.

AR reported that the main area of the CAG work was linked to the paper being produced on PRP and being considered by the CPSA and CQC. Ongoing meetings were taking place. CAG was being well attended. AR reported that the current Co-Chair of CAG Dr Paul Charlson had resigned following the completion of his 4-year term of tenure as a Trustee. Action – AR to agree with DS/MK recommendations for moving forward regarding the appointment of a Vice Chair for CAG and then to report back to Trustee Board.

Oversight Committee

Committee Update Sheet noted.

MK provided an update on the recent meeting of the Oversight Committee and informed Trustees that it would meet again on 1st December 2025.

9. CPSA Update

CK reported that the CPSA review of clinical standards was now underway. Experts had come forward to assist in this area. There would now be a three-stage process:

1. Key experts first draft. 2. Draft sent to wider group for consideration. 3. Final revision and approval by CPSA.

The key areas being reviewed are:

- Laser and Light
- PRP
- IV Infusions.

Action: CK report back on progress at next meeting.

10. Any Other Business.

ST noted recent developments at the Royal College of Surgeons regarding 'certification'.

11. Dates of next meetings

22nd January 2026 – 13.00 (proposed Face to Face – PB/DS to discuss). 19th March 2026 – 13.00 21st May 2026 – 1300 23rd July 2026 – 1300 24th September 2026 – 1300 26th November 2026 – 1300 21st January 2027 – 1300 25th March 2027 – 1300